

BY-LAW NO. 6

PART 2

WESTERN ONTARIO  
ATHLETIC  
ASSOCIATION

MANUAL OF OPERATIONS

SENIOR HOCKEY

REVISED

**21 June 2011**

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2010-2011

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## BY-LAW NO. 6 - PART 2

### SENIOR HOCKEY

NOTE: 2011 amended changes appear in **bold** print.

The Rules and Regulations that will govern Senior Hockey in the W.O.A.A. are as follows:

#### SEC. A - AFFILIATION

A-1. No agreement of affiliation exists between the W.O.A.A. and other Hockey Associations. We follow Hockey Canada rules with changes as contained in this Senior Hockey Manual of Operations.

#### SEC. B - COMPETITION

B-1. The Association shall have the following classification:

SENIOR "AA" - Home centre maximum population shall be determined by the largest centre of a member in good standing as of May 1<sup>st</sup> or 15,000, whichever is largest. Each team shall be allowed five (5) Import Cards **per game and no more than five (5) active Import cards after the January 10<sup>th</sup> cut down date. Clubs will be allowed an unlimited number of Non-Resident Cards as defined in Sec. C-20.**

#### SEC. C- ELIGIBILITY

C-1. For the purpose of determining eligibility the only accepted reference shall be the scale maps on file at the W.O.A.A. Office.

C-2. A player may play for any team provided his residence is situated within the specified km. radius of a team's centre as defined in Sec. C-1. This does not include a residence inside a centre with a population of over 15,000. The drawing area radius of sixty (60) km. shall be increased proportionately by percentage for W.O.A.A. Senior Hockey teams affected by water.

C-3. (a) The playing rights of any individual remains with the last team that the player has legally signed with, unless he has obtained a valid release (note c. below), provided the player is on the twenty-five (25) man active roster as of January 25<sup>th</sup> of the current season. Teams must submit their "protected" player roster on January 10<sup>th</sup>. Any players not deemed "protected" are free to sign with any other team until January 25<sup>th</sup>. Teams signing players after Jan. 10<sup>th</sup> must have less than twenty-five (25) players on their "protected" list (i.e. if a team submits twenty-three (23) protected players, they then have two (2) empty cards left to fill, [provided they didn't use all thirty-five (35) cards before Jan. 10<sup>th</sup>] if they don't use them, they go into the play-offs with twenty-three (23) players.

(b) Any player not on the twenty-five (25) man active roster (or less) as of January 11<sup>th</sup> of the current season is considered to be automatically released and becomes a "free agent". Those players then may sign with any team until January 25<sup>th</sup>. Teams may still

sign any previously unsigned player after Jan. 10<sup>th</sup>, provided they get their five (5) league games in.

(c) Teams will not be allowed to issue player releases between January 11<sup>th</sup> and January 25<sup>th</sup> of the current season.

C-4. After three (3) years, signed with the same club under any combination of player status (Resident, Import, Non-Resident) **providing player has not signed with any other team in the W.O.A.A. Senior Hockey League, the** said player shall be given "Special Status Quo" by the W.O.A.A. to play for his eligible team as a resident player. A year to be defined as on the active roster as of January 25<sup>th</sup>.

C-5. In all instances when a release is granted it is permanent. (Effective September 1, 1996). The release form to be completed in full and the only signature required is that of the Team Manager granting the release.

C-6. A player that is refused a release may apply to the W.O.A.A. Senior Hockey Committee for consideration. When the issue has been resolved the involved parties shall be informed of the decision, in writing.

C-7. The individual player's status shall be defined as follows:

- (a) Resident,
- (b) Resident C-9,
- (c) Non-Resident,
- (d) Import,
- (e) Status Quo,

C-8. In every instance a player shall declare his actual place of residence, as of the 1st October of the current playing season and he shall remain at that address, however, if he elects to move and relocate elsewhere, he is subject to the requirements outlined in Paras. C-10, C-11 and C-12.

C-9. This date shall also apply to any Senior Hockey player who declares his parent's address as his residence.

C-10. Should a player move or change his place of residence after 1st October he shall inform the Executive Administrator within seven (7) business days of his new place of residence.

C-11. The Senior Hockey Chairperson, in consultation with the committee will review all issues, then decide if this change in residency affects:

- (a) His playing rights and eligibility,
- (b) The classification of the team he has signed with,
- (c) Any other associated matters.

C-12. When a player elects to relocate on or after the 2nd October and it has been determined this is a legitimate move, the player shall have the choice of completing the current season with:

- (a) His original team if he is still eligible,
- (b) Another team if he is eligible.

C-13. All players (excluding Imports, Non-Residents and Status Quo) that sign a W.O.A.A. card must provide a legible proof of address at time of signing. This would be a valid drivers license or some other form of proof of residency.

C-14. Failure to complete “Residence” information could result in suspension of the participant.

C-15. Any player signed to a Hockey Canada affiliated club is ineligible to participate with a W.O.A.A. Senior team in the same playing year until written confirmation of his non playing status with the Hockey Canada affiliated club has been received by the W.O.A.A. Office. Any player who violates this directive would be suspended indefinitely until dealt with by the W.O.A.A. Senior Hockey Committee.

C-16. Any W.O.A.A. registered Senior Hockey player may sign with a Hockey Canada affiliated club in the same playing year provided he does not participate in a Hockey Canada game until the W.O.A.A. club is eliminated. Participation shall make the said player ineligible for further W.O.A.A. play.

C-17. In accordance with Hockey Canada regulations, a carded Minor Hockey player shall not play W.O.A.A. Senior Hockey at any time.

C-18. Senior Hockey Clubs can apply to the W.O.A.A. Senior Hockey Committee for special goaltender permission. A goaltender may not play until his status as a “special goaltender” is approved. The “special goaltender” must be designated and signed on the 26<sup>th</sup> player’s card. The “special goaltender” must be signed **by January 25<sup>th</sup> of the current season** and he may only be used as a goaltender. Once designated, there will be no exceptions or substitutions.

C-19. All players (excluding the “special goaltender”) must play a minimum of five (5) regular season league games for any Senior Hockey team during the current season to be eligible for W.O.A.A. play-offs.

C-20. DEFINITIONS:

(a) "IMPORT"

A player shall be classified as an Import if he:

- (i) Resides outside of that team’s drawing radius as per C-2..
- (ii) Resides within a centre over 15,000 in population. (He shall not be subjected to the W.O.A.A. Residency Rule C-2).
- (iii) Requires a release from another W.O.A.A. Senior Hockey team and is outside the teams drawing radius.

(b) "NON-RESIDENT"

Any player who has moved out of a team’s drawing area shall have the right to play for said team as a “Non-Resident” player provided he played Minor Hockey in that team’s centre and can show proof if required. Unlimited per team.

(c) “RESIDENCE”

A house, building or structure that is fit and suitable for human occupancy.

NOTE:

Property - (Registered as a parcel of land) the owning of or possessing same, with a structure thereon, is not a residence.

#### SEC. D - TROPHIES/PENNANTS

D-1. The following trophies are provided for Annual competition:

- |     |                                      |   |
|-----|--------------------------------------|---|
| (a) | Senior "AA" Champions                | -Secure Insurance Solutions Group                       |
| (b) | Senior "A" Champions                 | -Anstett Jewellers                                      |
| (c) | Senior "B" Champions                 | -Crediton & Area Business Men                           |
| (d) | Senior "AA" Leading Scorer           | -Dr. Dick Bray  |
| (e) | Senior "A" Leading Scorer            | -Fordwich Feed Mill                                     |
| (f) | Senior "B" Leading Scorer            | -W.O.A.A.   |
| (g) | Senior "AA" Best Goaltending Average | -Gerrard's Shopping Centres                             |
| (h) | Senior "A" Best Goaltending Average  | -President's Award                                      |
| (i) | Senior "B" Best Goaltending Average  | -Imperial Esso  |
| (j) | Most Sportsmanlike Player            | -Hugh Hodges Memorial Trophy<br>(Life Member -W.O.A.A.) |

D-2. All trophies must be returned by the winning team, properly engraved, and received at the WOAA office by November 1<sup>st</sup> of the current playing season.

*Note: "Properly Engraved" shall mean: the new plate or shield shall be of similar size and material and shall be inscribed with the year and team title to match existing plates or shields on the trophy or plaque to which it shall be affixed in similar fashion as those others on said trophy.*

a) Failure to comply will result in the following:

- i) Trophies returned after November 1<sup>st</sup> but prior to January 15<sup>th</sup> of the current playing season will be considered 'late' and an administration fee of \$35.00 will be assessed the team.
- ii) Trophies returned without engraving, or without proper engraving as noted above, shall result in an administration fee of \$50.00 assessed to the team. The WOAA will complete the inscription.
- iii) Trophies returned after January 15<sup>th</sup> but prior to February 15<sup>th</sup> of the current playing season may result in the offending team being assessed an administration fee of \$500.00.
- iv) Trophies not returned by February 15<sup>th</sup> of the current playing season will be deemed to have been lost or destroyed and the offending team shall be assessed a replacement fee not to exceed \$1,500.00. The WOAA shall replace the trophy.

b) Any damage, destruction or loss of a trophy shall be dealt with as follows:

- i) The responsible team shall be assessed a replacement fee of \$1,500.00.
- ii) The responsible team shall be declared a member 'not in good standing'.

iii) The responsible team may be 'suspended' from all league play, including W.O.A.A. Senior Hockey play-offs until the matter has been reconciled to the satisfaction of the W.O.A.A. Senior Hockey Committee and the Board of the W.O.A.A.

*Note: A member 'not in good standing' or 'suspended' as described above, shall remain so until such time as the matter has been reconciled to the satisfaction of the W.O.A.A. Senior Hockey Committee and the Board of the W.O.A.A.*

D-3. The Championship club in each category shall receive a pennant for permanent retention and display.

D-4. Individual Scoring Championships will be decided in the following manner:

(a) Aggregate Points

In the event of a tie, the individuals will share the championship.

D-5 Each W.O.A.A. Senior Hockey team shall submit by January 10<sup>th</sup> of the current playing season, the name of the Senior Hockey player they nominate to receive the "Hugh Hodges Memorial" Most Sportsmanlike Player Award. The W.O.A.A. Senior Hockey Committee shall then make the final choice of the recipient and the award presentation will be made during the play-offs.

#### SEC. E - FINANCIAL

E-1. The Chairperson, in consultation with the Executive Administrator shall determine the variable entry fee, which shall be:

(a) Sustainably adequate to cover operational expenditures,

(b) Payable to the Executive Administrator as per scheduled deadlines,

(c) Approved by the Board of Directors.

E-2. A \$1,000.00 performance bond shall be submitted to the Executive Administrator by all existing clubs prior to the date of the Annual Meeting. A **\$2,000.00** performance bond shall be submitted to the Executive Administrator by all new clubs prior to the date of the Annual Meeting. Performance bonds shall be payable in cash, certified cheque or money order.

Commencing 2010-2011, the performance bond will increase to \$1,500.00.

Commencing 2011-2012, the performance bond will increase to \$2,000.00

**If any team fails to meet their financial obligations to the W.O.A.A. after the \$2,000.00 capping of the bond; any shortfalls would be covered equally by the existing teams in the league.**

E-3. Performance bonds of member clubs shall be retained by the W.O.A.A. unless the team requests, in writing, a refund.

E-4. Any team having entered and is not drawn into a schedule shall receive a 75% refund of the entry fee. A team drawn into a schedule shall forfeit their entry fee to the W.O.A.A.

E-5. Teams withdrawing after they have been scheduled to start play will also forfeit their bond.

E-6. Each team shall receive a copy of the team statistics by the 10<sup>th</sup> of each month of regular season play and once every two (2) weeks during the play-offs. The League Statistician shall be reimbursed by the teams for this service at a cost of \$75.00 team. This service is mandatory.

E-7. In all play-offs series, each home team shall submit to the Executive Administrator for each play-off home game \$50.00 plus H.S.T.

E-8. Insurance is mandatory to be eligible to participate in the Senior Hockey program. In the event that 75% of the Senior Hockey teams in good standing with the W.O.A.A. agree upon a group insurance policy which is contingent upon 100% participation, all members will purchase the policy to be eligible to participate in W.O.A.A. Senior Hockey activities.

#### SEC. F - COMMITTEE

F-1. The President shall appoint a Chairperson.

F-2. The Chairperson shall appoint a committee.

F-3. The committee shall be composed of:

- (a) President of the W.O.A.A.,
- (b) Appointed Chairperson,
- (c) Vice Chairperson,
- (d) Convenors,
- (e) League Statistician,
- (f) Senior Referee Assignor,
- (g) Senior Referee Supervisor,
- (h) Team Representatives,
- (i) Other appointed members.

F-4. The committee shall assist the Chairperson in the day to day operations of the program.

F-5. The Chairperson shall convene meetings as necessary.

F-6. In conjunction with the Executive Administrator they shall collectively administer the program by:

- (a) Directing and co-ordinating schedule play and play-offs,
- (b) Reviewing events and resolving relative issues,
- (c) Ensuring teams respect and adhere to rules and regulations,
- (d) Providing guidance, leadership and direction to all clubs and members.

## SEC. G - ANNUAL MEETING

- G-1. The Annual Senior Hockey Meeting shall be held on the fourth Tuesday of June.
- G-2. During the Annual Meeting the Chairperson shall present proposed amendments which shall be resolved as outlined in By-Law No. 4 (Rules of Order).
- G-3. Supervise the preparation of a playing schedule at a Scheduling Meeting to be held sometime within the last two weeks of July.
- G-4. Representation is compulsory at the Annual Senior Hockey Meeting and other Senior Hockey Meetings as requested, at the discretion of the W.O.A.A. Senior Hockey Chairperson. A team that does not have a representative at these meeting shall at the discretion of the Chairperson, be subject to a monetary penalty not to exceed \$100.00, which shall be payable to the Executive Administrator.

## SEC. H - AMENDMENTS

- H-1. An amendment that is inconsequential or contravenes the By-Laws shall not be accepted by the Senior Hockey Chairperson.
- H-2. Proposed amendments shall be forwarded to the W.O.A.A. Office prior to the 1<sup>st</sup> of June of the current playing season.
- H-3. Any amendment shall be submitted in printed, written or typewritten manner and will:
- (a) Have the name of the mover and the club thereon.
  - (b) Clearly identify the By-Law, paragraph, part or parts thereof.
- H-4. Proposed amendments shall be distributed to all eligible teams at the Senior Hockey Annual Meeting.

## SEC. I - VOTING

- I-1. Each club of the year previous to the Annual Meeting is entitled to one (1) vote, provided the club is in good standing. A new entry who has deposited an entry fee and bond with the Executive Administrator shall have the right to one (1) vote.
- I-2. There shall be no voting by proxy at any time.

## SEC. J - TEAM REGISTRATION

- J-1. Each Senior Hockey Club will be issued thirty-five (35) player cards which shall be designated as Resident, Status Quo, Import or Non-Resident, as defined in Sec. C, also one (1) Manager, three (3) Coaches and an unlimited number of Trainer's cards.
- J-2. Goaltenders must be designated as such on a W.O.A.A. Senior Hockey player's card and must abide by Rule C-19.

J-3. All questions on the cards must be correctly answered in full and signed by "ALL" players, Coaches, Manager and Trainers.

J-4. A team official must sign a player's card to be an eligible player.

J-5. All players must be signed on a card prior to their first game (scheduled play) that they participate in to be eligible to play Senior Hockey. All original cards must be delivered to the W.O.A.A. Office "IMMEDIATELY". Registered players are listed on a Master List numbered one (1) through thirty-five (35). Players may be added or deleted as requested by means of signed cards and releases only. Any reinstated players must sign a new player's card and be registered as a new signing on the Master List. Teams will be allowed to have thirty-five (35) active cards until the January 10<sup>th</sup> protected player roster signing deadline. In accordance with B-1., at no time shall a team be permitted to have more than the allowable number of Import player(s) participate in a game. By January 10<sup>th</sup>, each team must file with the W.O.A.A. Office a cut-down list of not more than twenty-five (25) active cards. Failure to file this list will result in the first twenty-five (25) eligible cards recorded on the Master List being declared as the active play-off roster. Refer to Section C for a definition of automatic releases and "special goaltender" permission. Any players not deemed "protected" are free to sign with any other team until January 25<sup>th</sup> provided that team has empty cards. From January 11<sup>th</sup> till January 25<sup>th</sup>, teams only have the ability to sign players and cannot release players during this time period.

J-6. No player shall be signed after January 25 of the current playing season.

J-7. All persons on the bench must be signed on a W.O.A.A. Senior Hockey Team Officials card prior to their participation in a game and the W.O.A.A. Office to be notified by telephone or fax. There shall be no deadline date for signing of team officials.

## SEC. K - PLAYING RULES

K-1. The Association shall adopt Hockey Canada playing rules. Changes to these rules as they apply to the W.O.A.A. will be made on an ongoing basis by the Senior Hockey Committee and recommended to the Board of Directors. Clubs will be provided with these amendments.

K-2. Every team intending to compete in the Senior Hockey program in any season must enter into the classification in which that team will compete.

K-3. In all games played in the W.O.A.A. Senior Hockey League, intermission between periods shall not exceed twenty minutes, including ice re-surfacing.

K-4. Application for membership renewals must be received by the W.O.A.A. Office on or before June 15th each year for the following season.

K-5. A late entry in any category must be submitted to W.O.A.A. Office and will be reviewed by the Senior Hockey Committee. The Committee will recommend to the Board of Directors either acceptance or rejection. Late applications shall be subject to a \$100.00 late filing fee, payable to the Executive Administrator.

- K-6. Applications for New Memberships must be received by the W.O.A.A. Office on or before May 15th each year for the following season.
- K-7. The stated entry fee and performance bond shall accompany the submission.
- K-8. New memberships must submit to the W.O.A.A. Office the following information:
- (a) An outline of the teams hockey system (other teams, etc.),
  - (b) A financial prospectus that includes a:
    - (i) Bank Statement and/or a letter of credit,
    - (ii) Budget Forecast, and fund raising activities,
  - (c) Facilities -size, seating capacity, other amenities,
  - (d) Availability for game times and dates,
  - (e) Listing of Directors and a concise Executive history,
  - (f) Player List: Prospective and confirmed names acknowledged by each player by their individual signature; list to include player's address and a short playing history stating their last W.O.A.A. Senior Hockey team signed with and the season.
  - (g) Team officials: Prospective and confirmed Manager, Coaches and Trainers,
  - (h) A brief resume as to why the team should be accepted into the Senior Hockey program.
- K-9. When the preceding information is received it will be:
- (a) Reviewed by the Senior Hockey Chairperson and Committee,
  - (b) Distributed to the relative member teams,
  - (c) Recommended by the Chairperson to the Board of Directors, acceptance or rejection,
  - (d) Approved or refused by the Board of Directors.
- K-10. The home team shall be responsible for the:
- (a) Procurement of facilities and their costs,
  - (b) Payment of game officials.
- K-11. Each team shall be responsible for their own transportation costs.
- K-12. Any team who fails to play a scheduled game will forfeit their bond to the W.O.A.A.
- K-13. Postponement of a game is allowed within the stated circumstances:
- (a) Road closures,
  - (b) Mechanical failure of the facilities,
  - (d) Death of a registered team participant.
- K-14. Notification of postponement requires the requesting club to:
- (a) Contact the opposing Manager and obtain their agreement of same,
  - (b) Notify the Executive Administrator, Referee Assignor and Convenor,
  - (c) Re-schedule the date of the game within fourteen (14) days or the Chairperson will re-schedule the game.

K-15. When team representatives (coaches and/or the manager) cannot agree to play a postponed game, the Chairperson shall resolve the issue by:

- (a) Directing that any game will be played at a selected site,
- (b) Declaring unilaterally:
  - (i) Which team representative is negligent,
  - (ii) Specifying the home team,
- (c) Decide all terms and conditions,
- (d) **Immediately pulling the offending team's performance bond, which will be forfeited to the W.O.A.A.**

K-16. Should team representatives (Coach and/or Manager) refuse to comply with the preceding, the Chairperson may invoke any of the following:

- (a) Impose upon one or both clubs a monetary assessment not to exceed \$500.00 which shall be forwarded to the Executive Administrator within seven (7) business days,
- (b) Suspend one or both clubs from further competition,
- (c) In addition; the Coach and Manager shall be suspended for:
  - (i) First offense ten (10) games,
  - (ii) Second offense one (1) year.

K-17. In the event any team fails to play a postponed scheduled game (as per Sec. K-13), that team in the discretion of the Senior Hockey Chairperson shall reimburse the non-offending club via the W.O.A.A. Office, the following expenses:

- (a) Ice time - three (3) hours (prevailing rates apply),
- (b) Cost of game officials, (if not cancelled),
- (c) The offending team may be suspended by the Chairperson from further play until payment is received by the Executive Administrator. Failure to comply will be cause for the funds to be withdrawn from the offending team's performance bond, then subsequently forwarded to the non-offending team by the Executive Administrator. The performance bond must then be replenished by the offending team before they can resume play.

K-18. The Manager, Coach or person in charge of any team must, before any game, sign the Referee's Report in the spaces provided and shall be regarded as the Responsible Officer for the team for that game. The team must include (9) skaters and one (1) goaltender. If a team abuses this rule, the Chairperson may assess a monetary assessment to the maximum of their bond. Each team shall be allowed a maximum of five (5) Team Officials on the bench at any one time. The Responsible Officer will assume full responsibility for the eligibility of all players and Team Officials during the game.

K-19. If a player or players of the visiting or Home Team fails to arrive at the arena prior to game time, the Responsible Officer of the team shall notify the Referee and Responsible Officer of the opposing team, the names of such players who have been delayed or would otherwise be playing. These players shall be permitted to take their place in the game upon arrival. Any player(s) participating in the game and his name is omitted on the game sheet, any points or penalties involving the player(s) will stand.

K-20 For the purpose of player eligibility a players list shall be sent to all teams two (2) times per season for all clubs to review. Teams will have ten (10) days from the date of distribution of

said list to question or correct any discrepancies. After the time limit has expired, no Protest will be allowed by any team regarding a player's residence or card status. However, the Senior Hockey Committee can rule on the eligibility of any player at any time throughout the season.

K-21. The team ending the schedule with a higher point standing shall have preference of the odd game, no division of the gate receipts is required. If a tie results between teams, the following procedures shall determine final standings:

IN A BALANCED SCHEDULE:

- (i) Most wins in regular schedule play,
- (ii) Win-Loss Record between tied clubs,
- (iii) Goals for plus goals against divided into goals for = %; The team having the higher percentage is the winner.

IN AN UNBALANCED SCHEDULE:

The final standings will be calculated on a percentage basis of games played.

K-22. During regular season play and the score is tied at the completion of regulation time; overtime is mandatory. For overtime play the following will apply:

- (a) There will be a two (2) minute time-out, players remain at bench,
- (b) Cleaning of the ice surface is not mandatory,
- (c) The teams shall change ends, only if the ice is cleaned,
- (d) Play will commence (consisting of five (5) players per team) and shall not be more than one (1), five (5) minute stop time, sudden victory period,
- (e) If a goal is scored, the winning team shall be awarded two (2) points, the losing team, one (1) point,
- (f) Should a game remain tied at the conclusion of overtime, the teams will have a 3 player shootout. If still tied after the 3 shooters the shootout will continue on a sudden death format. The **three** players will be chosen at the conclusion of overtime and only those 3 can shoot, in order, including the sudden death situation. Shooters number and order will be recorded on gamesheet by game statistician and referee. Any player serving a penalty at the end of the overtime, is not eligible to participate in the shootout.  
The points and standings would then reflect 2 points for a Win and 1 point for the OTL.

*CLARIFICATION: One shooter at a time. Visiting team takes first shot, teams alternate shots thereafter till conclusion.*

*RECORDING OF SHOOT OUT: On back of white (office copy) of gamesheet list all **three** shooters for both teams. At conclusion of shoot-out, only the game winning goal will be recorded on the front of the white (office copy) of the gamesheet.*

## SEC. L - PLAY-OFFS

L-1. The Chairperson in conjunction with the Executive Administrator and the Convenors shall arrange all play-offs.

L-2. In all play-off games, if the score is tied at the end of regulation time, the ice shall be cleaned, teams shall change ends and overtime shall be played on the basis of twenty (20) minute

stop time sudden victory periods. The ice shall be cleaned and teams shall change ends at the end of each succeeding period; until a winner is declared.

L-3. Play-offs shall be a best of seven (7) series or as otherwise arranged by the Senior Hockey Chairperson.

#### SEC. M - GAME OFFICIALS

M-1. The W.O.A.A. Senior Hockey program will adopt the three-man officiating system.

M-2. A Referee Assignor shall be appointed by the Board of Directors. He shall be responsible for assigning all officials for exhibition, schedule, play-off and All-Star games. Payment for Referee Assignor shall be paid by the Executive Administrator from proceeds of the entry fees. A Referee Supervisor shall also be considered and if necessary appointed by the W.O.A.A. Referee Committee.

M-3. If game officials are not cancelled per W.O.A.A. procedures, the game officials shall be entitled to half game fees plus mileage fees.

M-4. The home team shall pay all expenses of the game officials. Payment shall be made by a member of the team management or the Arena Manager and shall be transacted shortly after the conclusion of the second (2nd) period.

M-5. Game officials must be certified and registered with the W.O.A.A. Remuneration shall be subject to the following:

- (a) The Chairperson shall determine the variable rates and recommend these to the Board of Directors,
- (b) The Board of Directors as directed in By-Law No. 1, paragraph 1 and paragraph 20 shall approve the rates,
- (c) Mileage rates shall be thirty-five cents (\$0.35) per kilometre both ways for one (1) vehicle.

M-6. If, through misadventure, illness or accident, the appointed game officials do not appear, the responsible team representatives (Coach or Manager) of the home team shall then contact the Convenor or Chairperson for direction and shall attempt to obtain locally registered official(s). Failing the preceding, the game shall be declared as a postponed game and the team officials shall act according to Sec. K-14 (c).

M-7. All Time Keepers and Scorers should be a minimum of eighteen (18) years old.

#### SEC. N - SUSPENSIONS

N-1. In accordance with the By-Laws and Policies the Chairperson shall:

- (a) Suspend or discipline registered participants,
- (b) Review and/or revise suspension scale annually.

N-2. All suspensions commence at the time of the infraction.

N-3. Any player serving a Match Penalty or league suspension shall be suspended from all Senior Hockey games until the suspension is completed. Any player serving an automatic suspension (game or gross misconduct) shall be eligible to participate in tournament, exhibition and/or All-Star games.

N-4. Any team which presumes that a member of the opposing club is under suspension or is illegal shall notify the Executive Administrator by phone and confirm in written form within forty-eight (48) hours of the scheduled starting time of the game (Saturday and Sunday excluded).

N-5. Any player or team official who is perceived to be ineligible and their name appears on the game sheet and participates in a game, the following shall apply in all games:

- (a) The game shall stand as played,
- (b) The non-offending team is awarded the win, two (2) points,
- (c) The offending team shall be fined \$100.00. The Coach and Manager of the offending team shall be suspended for five (5) games,
- (d) For a second occurrence, the Coach and Manager of the offending team will be suspended until dealt with by the Senior Hockey Committee and approved by the Board of Directors. They may be suspended for a period of one (1) year.
- (e) If in the opinion of the Senior Hockey Chairperson the failure to serve the suspension immediately was used to the offending team's advantage, further suspensions or additional fines may be league assessed to the team, Coach and Manager.

N-6. Any member having incurred a suspension, fails to adhere in full to that assessment, the suspension shall be doubled. (Authority - By-Law No. 3, Suspensions - Para 5 (c)).

#### SEC. O - ALL-STAR GAMES

O-1. The W.O.A.A. will cease holding an All-Star Game, effective the 2009-2010 season.

#### SEC. P - SPECIAL RULES AND REGULATIONS

P-1. The W.O.A.A. has adopted a Privacy Policy in accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA). In reference to all distribution of personal information to third parties, all members and participants shall have the option to Opt-In or Opt-Out. All inquiries as they refer to the Privacy Policy shall be dealt with by the appointed W.O.A.A. Privacy Officer.

P-2. The National and Provincial Sport Authorities are in the midst of developing "Substance and Harassment" policies. As an interim measure the applied standard within the W.O.A.A. shall be of "Zero Tolerance". Should any incident arise, contact the Sports Chairperson.

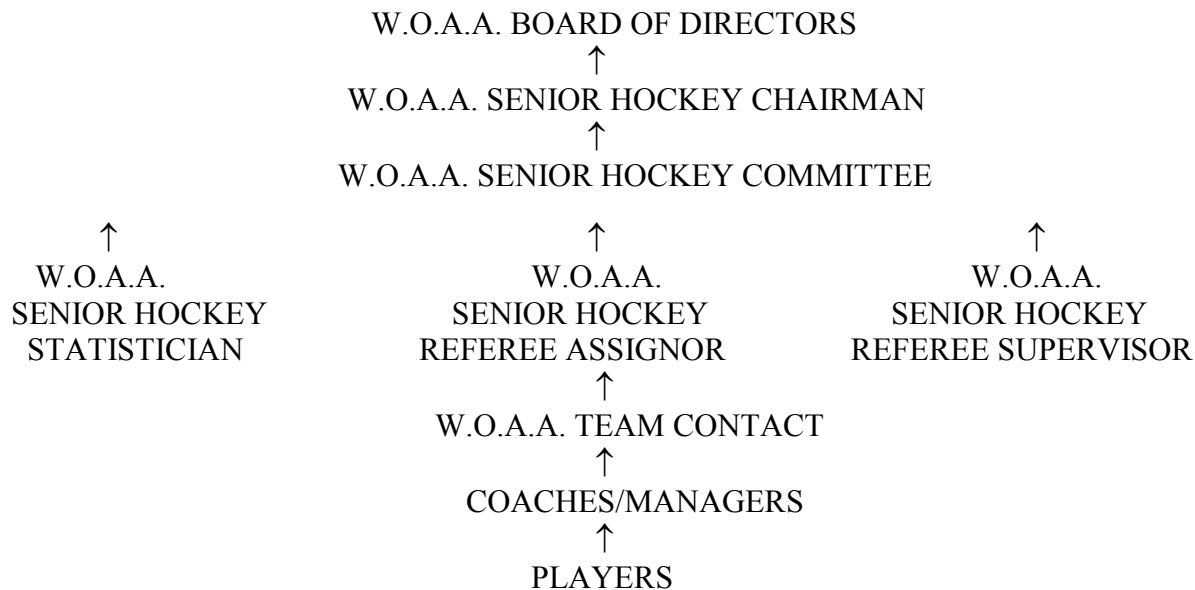
P-3. The W.O.A.A. has adopted a Policy that a current three (3) years Police Check is required for any individual who is in a position of trust or authority while working with youth (under the age of 19). It is the responsibility of each team, league or association to ensure that Police Record Checks (vulnerable sector screening) have been completed.

## SEC. Q - COMMUNICATION PROCEDURES

Q-1. Each local association or an individual team if no association exists shall forward to the Executive Administrator the name, address and telephone number (house and business) of a specific contact person.

Q-2. Communication to and from the Executive Administrator will be via that stated person.

Q-3. The procedure of communication is as follows:



## SEC. R - COMPLAINTS

R-1. When a complaint is submitted, it shall be forwarded to the Executive Administrator. The submission shall be typewritten or carefully handwritten in form, concise, factual and shall be signed by the:

- (a) President, Secretary, and/or Town/Team Contact of a local association with two signatures affixed.
- (b) (If no association exists), Coach and Manager of a club.
- (c) Individual who has a direct interest in the matter.
- (d) After consideration, any legitimate complaint will receive a reply.

## SEC. S - PROTESTS AND APPEALS

S-1. Protests and Appeals shall be submitted in accordance with the procedures outlined in By-Law No. 3.