

BY-LAW NO. 6

PART 4

WESTERN ONTARIO
ATHLETIC
ASSOCIATION

MINOR HOCKEY

REVISED

20 September 2011

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2011-12

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BY-LAW NO. 6 - PART 4

MINOR HOCKEY

The rules and regulations governing Minor Hockey within the W.O.A.A. are as follows:

SEC. A - AFFILIATION

A-1. An agreement of affiliation with the O.M.H.A. has been signed. The terms and conditions of this agreement are published in the O.M.H.A. Manual of Operations.

SEC. B - COMPETITION

B-1. The series and classifications shall be as outlined in the O.M.H.A. Manual of Operations. The Minor Hockey Committee will review and recommend the classification of all W.O.A.A. teams to the O.M.H.A. prior to the Classification Meeting.

B-2. All centres are encouraged to enter a representative team in an age group before entering a Local League team. (Refer to P-6.) The committee reserves the right to place a team in a classification or group it deems necessary to serve the best interest of the sport.

SEC. C - ELIGIBILITY

C-1. All players are subject to the residential and eligibility requirements set forth in the O.M.H.A. Manual of Operations.

C-2. If a center does not enter a representative team refer to O.M.H.A. Regulation 3.5.

C-3. In accordance with Hockey Canada regulations, no carded minor player will be allowed to play in the W.O.A.A. Senior League at any time. The penalties for violating this rule shall be:

- (a) 1st offense - a five (5) game suspension.
- (b) 2nd offense - Suspended for the remainder of the season.

SEC. D - TROPHIES, AWARDS, PENNANTS AND PLAQUES

D-1. Trophies will be distributed to the winning team by the W.O.A.A. at their earliest convenience for all W.O.A.A./O.M.H.A. Rep. competition, Atom to Juvenile.

The following trophies are provided for W.O.A.A. - O.M.H.A. Rep. Competition:

Novice "The Hodges Division" Champions	W.O.A.A.
Novice "The Hodges Division" Consolation Champs.	Bud Lindsay
Novice "The McClure Division" Champions	W.O.A.A.
Novice "The McClure Division" Consolation Champs.	Haugh Tire Ltd.

Novice "The Twolan Division" Champions	Jim Inglis Memorial
Novice "The Twolan Division" Consolation" Champs.	Jack Twolan, Kincardine (Plaque)
Novice "The Jacobi Division" Champions	W.O.A.A.
Novice "The Jacobi Division" Consolation Champs.	W.O.A.A.
Novice Red Lobster Consolation Champions	Linda Espensen
Atom "BB"	W.O.A.A.
Atom "B"	Jim Duffield Jr.
Atom "CC"	Seaforth Police Dept.
Atom "C"	Alf Lockridge
Atom "DD"	Milt Filsinger
Atom "D"	Paul Henderson
Atom "E"	Murray Gaunt
Atom Additional Entry "BB-B"	Clinton Reddi Chef
Atom Additional Entry "CC-E"	Hugh Hodges
Pee Wee "BB"	W.O.A.A.
Pee Wee "B"	C.K.N.X.
Pee Wee "CC"	Young Gardens
Pee Wee "C"	Jim Inglis Memorial
Pee Wee "DD"	W.O.A.A.
Pee Wee "D"	Blyth Minor Sports
Pee Wee "E"	W.O.A.A.
Pee Wee Additional Entry "BB-B"	W.O.A.A.
Pee Wee Additional Entry "CC-E"	Clinton Home Hardware
Bantam "BB"	Dave and Muriel Neilson
Bantam "B"	Don Ronnenburg Memorial
Bantam "CC"	Darrell Roth
Bantam "C"	Glen F. Johnston
Bantam "DD"	Sherwood Fabrics
Bantam "D"	W.O.A.A.
Bantam "E"	Dr. E.J. Weiller
Bantam Additional Entry "BB-B"	Fred & Ev Tout
Bantam Additional Entry "CC-E"	Hoselton Family
Midget "BB"	W.O.A.A.
Midget "B"	Walkerton Minor Sports
Midget "CC"	W.C. Murphy
Midget "C"	W. John Mitchell
Midget "DD"	Jeanne Liesemer
Midget "D"	Percy Adams
Midget "E"	Jean & Jiggs Liesemer
Midget Additional Entry "BB-B"	North Perth County Orange Lodge
Midget Additional Entry "CC-E"	W.O.A.A.

Juvenile "BB"	W.O.A.A.
Juvenile "B"	Hamilton Optical Co.
Juvenile "CC"	W.O.A.A.
Juvenile "C"	J.H. Stafford
Juvenile "DD"	Allan Baxter Memorial
Juvenile "D"	Huron Expositor
Juvenile "E"	C.F.B. (Clinton)

D-2. The following trophies are provided for W.O.A.A. championship teams:

Atom "W.T. Doc Cruickshank" Division	W.O.A.A.
Atom "M.L. "Tory" Gregg" Division	Durham Minor Hockey
Atom "Alf Lockridge" Division	D.J. "Boom" Gravett
Atom "Dave Neilson" Division	Arthur Chrysler Plymouth Ltd.
Pee Wee "W.T. Doc Cruickshank" Division	Jack White
Pee Wee "M.L. "Tory" Gregg" Division	Canada Red Bark Products
Pee Wee "Alf Lockridge" Division	Doug Smith
Pee Wee "Dave Neilson" Division	W.O.A.A.
Bantam "W.T. Doc Cruickshank" Division	Hepco Credit Union
Bantam "M.L. "Tory" Gregg" Division	Warton Rec. Department
Bantam "Alf Lockridge" Division	Holmstead Golf & Country
Bantam "Dave Neilson" Division	All Treat Farms Ltd.
Midget "W.T. Doc Cruickshank" Division	Eck Palmer
Midget "M.L. "Tory" Gregg" Division	Chesley Minor Hockey
Midget "Alf Lockridge" Division	Hepco Credit Union
Midget "Dave Neilson" Division	Country Coral Restaurant (Milverton)
Juvenile	Hugh Hodges Memorial

D-3. The following Local League divisions will be provided with trophies or plaques for championship teams:

Novice Elite	Kincardine Minor Hockey (Plaque)
Atom Elite	W.O.A.A.
Pee Wee Elite	Kincardine Minor Hockey (Plaque)
Bantam Elite	G.E. Fanuc
Midget Elite	W.O.A.A.
NORTH DIVISION (INLAND)	
Novice Champions	W.O.A.A. (Plaque)
Novice Consolation Champions	W.O.A.A. (Plaque)
Atom Champions	W.O.A.A. (Plaque)
Atom Consolation Champions	W.O.A.A. (Plaque)

Pee Wee Champions	W.O.A.A. (Plaque)
Pee Wee Consolation Champions	W.O.A.A. (Plaque)

BRUCE SHORES

Novice Champions	W.O.A.A. (Plaque)
Novice Consolation Champions	W.O.A.A. (Plaque)
Atom Champions	W.O.A.A.
Atom Consolation Champions	Port Elgin Minor Hockey Association
Pee Wee Champions	Tiverton Panthers Oldtimers Hockey
Pee Wee Consolation Champions	W.O.A.A. (White Plaque)

CENTRAL DIVISION

Novice Maroon	Canadian Tire (Hanover)
Novice White	Zehrs Markets (Listowel)
Atom Maroon	Canadian Tire (Hanover)
Atom White	Rothsay Concentrates
Pee Wee Maroon	Canadian Tire (Hanover)
Pee Wee White	Canadian Tire (Hanover)
Bantam Maroon	Canadian Tire (Hanover)
Bantam White	Stan Hopper Memorial (Plaque)
Midget Maroon	Walkerton Minor Sports (Plaque)
Midget White	Walkerton Minor Sports (Plaque)

SOUTH DIVISION

Tyke Champions	W.O.A.A. (Plaque)
Tyke Consolation Champions	W.O.A.A. (Plaque)
Novice Champions	W.O.A.A. (Plaque)
Novice Consolation Champions	W.O.A.A. (Plaque)
Atom Champions	W.O.A.A. (Plaque)
Atom Consolation Champions	W.O.A.A. (Plaque)

D-4. The W.O.A.A. reserves the right to change the category of a trophy if that existing category to which it was originally assigned becomes obsolete.

D-5. a) There must be a minimum of six (6) teams participating in a play-off grouping in order for two (2) sets of awards to be presented. For play-off groupings of less than six (6) teams, only one (1) set of awards to be presented. Exceptions may be considered and approved by the Chairperson in consultation with the Executive Administrator.

b) Up to twenty (20) awards will be provided for the following Rep. and Local League divisions (subject to limitations as stated in D-5 a):

W.O.A.A. Champions (all divisions) and Finalists (Bantam and below).

W.O.A.A. Consolation Champions (where applicable) and Finalists (Pee Wee and below).

W.O.A.A. Novice Representative Champions, Finalists, Consolation Champions and Consolation Finalists.

W.O.A.A. Local League Champions and Finalists.

W.O.A.A. Local League Consolation Champions (where applicable) and Finalists (Pee Wee and below where applicable).

D-6. All trophies and plaques must be returned by the winning association or team, properly engraved, and received at the WOAA office by November 1st of the current playing season.

Note: "Properly Engraved" shall mean: the new plate or shield shall be of similar size and material and shall be inscribed with the year and team title to match existing plates or shields on the trophy or plaque to which it shall be affixed in similar fashion as those others on said trophy or plaque.

- a) Failure to comply will result in the following:
 - i) Trophies or plaques returned after November 1st but prior to January 15th of the current playing season will be considered 'late' and an administration fee of \$35.00 will be assessed the association.
 - ii) Trophies or plaques returned without engraving, or without proper engraving as noted above, shall result in an administration fee of \$50.00 assessed to the association. The WOAA will complete the inscription.
 - iii) Trophies or plaques returned after January 15th but prior to February 15th of the current playing season may result in the offending team or association being assessed an administration fee of \$500.00.
 - iv) Trophies or plaques not returned after February 15th of the current playing season will be deemed to have been lost or destroyed and the offending team and/or association shall be assessed a replacement fee not to exceed \$1,500.00. The WOAA shall replace the trophy.
- b) Any damage, destruction or loss of a trophy or plaque shall be dealt with as follows:
 - i) The responsible team and/or association shall be assessed a replacement fee of \$1,500.00.
 - ii) The responsible team and/or association shall be declared a member 'not in good standing'.
 - iii) The responsible team and/or association may be 'suspended' from all league play including W.O.A.A. and O.M.H.A. participation until the matter has been reconciled to the satisfaction of the W.O.A.A. Minor Hockey Committee and the Board of the W.O.A.A.

Note: A member 'not in good standing' or 'suspended' as described above, shall remain so until such time as the matter has been reconciled to the satisfaction of the W.O.A.A. Minor Hockey Committee and the Board of the W.O.A.A.

SEC. E - FINANCIAL

E-1. The chairperson, in consultation with the Executive Administrator, shall determine the variable entry fee, which shall be:

- (a) Sustainably adequate to cover operational expenditures,
- (b) Payable to the Executive Administrator as per scheduled deadlines,
- (c) Approved by the Board of Directors.

E-2. Any Local League team wishing to register and sign cards for tournament and exhibition purposes shall be charged a fee as per E-1.

E-3. All representative team entries and fees are to be received by the W.O.A.A. Office by May 31st. All Local League entries and fees are to be received by October 1st. All entries received after the deadline date will be subject to a \$50.00 late fee.

E-4. A 25% administration fee will be retained by the W.O.A.A. from any representative teams withdrawing on or before September 18th of the current season. No refunds will be issued if a representative team withdraws after September 18th of the current season. A 25% administration fee will be retained by the W.O.A.A. from any local league teams withdrawing more than seven (7) days prior to the Scheduling Meeting. No refunds will be issued if a team withdraws seven (7) days or less prior to or any time following the Scheduling Meeting.

E-5. Wherever applicable the H.S.T. will be calculated at the current rate and included in the final play-off bills to the centres. In most cases any fees described in these by-laws excluding team registrations and appeals or protest fees will be included in the play-off billings and due upon receipt of statement. **A 10% administration fee will be added to all outstanding accounts that are not paid by July 31st. All previous season accounts including any added administration fees must be paid in full before a Minor Hockey Association can participate in any W.O.A.A./OMHA activities after August 31st.**

E-6. The applications with the appropriate fees attached for representative or Local League tournament sanction permits within the W.O.A.A. shall be sent to the W.O.A.A. Office by September 15th of the current season, (Early bird list - August 1st). Sanction fees are made payable to the W.O.A.A. Tournament applications will be reviewed by the W.O.A.A., then forwarded to the O.M.H.A.

E-7. Upon completion of the W.O.A.A. play-offs, the Minor Hockey Association will be billed as follows:

	FEE:
a) All Elimination Rounds before Finals	\$30.00
b) All Teams Playing In A Three (3) Way Round Robin Series	\$40.00
All Teams Playing In A Four (4) Way Round Robin Series	\$45.00
All Teams Playing In A Five (5) Way Round Robin Series	\$50.00
All Teams Playing In A Six (6) Way Round Robin Series	\$55.00
All Teams Playing In A Seven (7) Way Round Robin Series	\$60.00
All Teams Playing In A Eight (8) Way Round Robin Series	\$65.00
All Teams Playing In A Nine (9) Way Round Robin Series	\$70.00
All Teams Playing In A Ten (10) Way Round Robin Series	\$75.00
c) All Final Rounds	\$50.00

E-8. No percentage of gate receipts is required at any time. Any club or local association failing to make prompt returns upon receiving a "Statement of Account" may be suspended by the Board of Directors.

E-9. When a tournament style play-off is held to determine a championship, each team shall pay a fee of \$30.00 to the W.O.A.A. The fee shall be added to the play-off billing. The host team in consultation with the W.O.A.A. Convenor may charge each team to cover eligible tournament costs which would include ice time, Timekeepers, referees and administration supplies. The host association shall provide the W.O.A.A. with a financial report of the tournament fourteen (14) days after its completion.

E-10. ASSIGNMENT FEES - OFFICIALS:

When an individual club or local association requests "Neutral Officials" be assigned by the W.O.A.A., that club or local association shall be responsible for the full payment (fees and mileage) of the assigned officials. To cover the administrative costs involved, the requesting club or local association shall be assessed a fee in the amount of \$35.00 per request. The fee shall be added to the play-off billing.

E-11. A Minor Hockey Association that fails to submit the game sheets from their centre once every seven (7) days shall be billed \$10.00.

SEC. F - COMMITTEE

F-1. The President shall appoint a Chairperson.

F-2. The Chairperson shall appoint a committee.

F-3. The committee shall be composed of:

- (a) Appointed Chairperson,
- (b) Vice-Chairperson,
- (c) Convenors - Representative and Local League,
- (d) O.M.H.A. Liaison Appointee,
- (e) President of the W.O.A.A.,
- (f) Other appointed members.

F-4. The Chairperson or designate shall convene meetings as necessary.

F-5. The committee shall assist the Chairperson in the day to day operations of the program.

F-6. In conjunction with the Executive Administrator collectively they shall administer the program by:

- (a) Directing and co-ordinating schedule play-offs,
- (b) Reviewing events and resolving relative issues,
- (c) Ensuring teams respect and adhere to rules and regulations,
- (d) Providing guidance, leadership and direction to all clubs and members.

SEC. G - ANNUAL MEETING

G-1. The date of the Annual Minor Hockey Meeting shall be the 4th Monday of September; however, an alternate date may be selected by the Chairperson.

G-2. During the meeting the Chairperson shall present proposed amendments which shall be resolved as outlined in By-Law No. 4, Rules of Order.

SEC. H. - AMENDMENTS

H-1. An amendment that is inconsequential or contravenes the By-Laws shall not be accepted.

H-2. Proposed amendments shall be forwarded to the W.O.A.A. Executive Administrator at least sixty (60) days prior to the announced date of the Annual Meeting. All Centre Contacts shall receive a copy of the proposed amendments prior to the Annual Meeting.

H-3. Any amendment shall be submitted in printed, written or typewritten manner and will:

- (a) Have the name of the mover and the association thereon,
- (b) Clearly identify the By-Law, Paragraph, part or parts thereof.

SEC. I - VOTING

I-1. Each association of the year previous to the Annual Meeting shall have one (1) vote per representative team and one (1) vote per centre for Local League provided that association is in good standing.

I-2. Any new association who has deposited their entry fee with the Executive Administrator shall have the right to vote.

I-3. There shall be no voting by proxy at any time.

SEC. J - TEAM REGISTRATION

J-1. Registration and approval of team rosters, including player and team official approvals, will be done online and all reference in these by-laws to player, team official or team roster forms shall include online forms, where applicable.

J-2. The forms are identified and titled as listed:

- (a) Hockey Canada Player Registration Certificate,
- (b) Hockey Canada Team Officials Registration Certificate,
- (c) O.M.H.A. Player Eligibility Declaration and Team Roster Sheet (Rep. Teams),
- (d) O.M.H.A. Player/Team Declaration and Roster Sheet (House/Local League Teams),
- (e) O.M.H.A. Affiliated Player List.
- (f) O.M.H.A. Online Roster

J-3. All certificates and forms must be completed in full including all signatures.

- J-4. All new players must provide a copy of “Proof of Birthdate”.
- J-5. Failure to provide complete “Residence” information will result in NON APPROVAL of the participant.
- J-6. Representative teams must forward for approval (via their Centre Contact), to their assigned Convenor, Hockey Canada Online Team Registration Rosters no later than November 15th of the current playing season.
- J-7. Local League teams must forward for approval (via their Centre Contact), to their assigned Convenor, Hockey Canada Online Team Registration Rosters (Local/House League Teams) no later than December 1st of the current playing season.
- J-8. After the stated dates no player or team official may participate in any game until their certificate has been approved by their assigned Convenor and the Executive Administrator.
- J-9. Team officials must allow at least twelve (12) business days to have their Hockey Canada Online Team Registration Roster processed for tournament play.
- J-10. Players can be added or deleted up to January 10th.
- J-11. From February 1st to February 10th it is the Centre Contact’s responsibility to obtain the Convenor’s interim approval for any new player, then complete that player’s registration online and obtain final approval.
- J-12. No new player can be signed after February 10th as per Hockey Canada rules; however, Team Officials may be added or deleted at any time.
- J-13. It is the team’s responsibility to ensure they have the Hockey Canada Online Team Registration Roster including the approved Affiliated Players List in their possession for all play-off and tournament games.
- J-14. Affiliation lists are required as per the O.M.H.A. Manual of Operations. An affiliated player’s name must be listed on an “Approved Affiliation Form” in order to play for the affiliated team after December 15th. Additions or deletions must be completed prior to January 15th.
- J-15. Teams wishing to use affiliated players in any tournament must have an approved affiliation list, before participating in the tournament.
- J-16. Any person who is approved as a Team Official (Coach, Manager or Trainer) with a minor team within a local association or club may act as a team official for any other minor team in that same community.

SEC. K - PLAYING RULES

K-1. The Association shall adopt the Hockey Canada playing rules with the O.M.H.A. rules taking precedence where applicable. Amendments to these rules as they apply to the W.O.A.A. will be made on an ongoing basis at the Annual Minor Hockey Meeting and approved by the Board of Directors.

K-2. In W.O.A.A. play, the order of precedence and priority of play shall be as follows:

- (a) O.M.H.A. Play-offs,
- (b) W.O.A.A. Play-offs,
- (c) Consolation Play-offs,
- (d) League,
- (e) Tournament,
- (f) Exhibition.

SEC. L - PLAY-OFFS

L-1. The Chairperson in conjunction with the Executive Administrator and committee shall arrange all play-offs.

L-2. A coin toss will determine the site of the odd game in any W.O.A.A. /O.M.H.A. Rep. series. The Convenor shall determine the process of determining the site of the odd game for the W.O.A.A. League Championship play-off series.

L-3. Play-offs shall be “best of” 3-5-7 game series when time permits or as otherwise stated by the Chairperson.

L-4. Each year a complete list of play-off rules and drawsheets will be available on the W.O.A.A. Web Site.

L-5. Curfews shall not be applied to any play-off game; O.M.H.A. “Game Regulations” will apply. Any play-off game in contravention to this rule will be forfeited and two (2) points will be awarded to the visiting team.

L-6. Ensure the approved Hockey Canada Player’s Registration Certificates or approved Online Roster, Player Eligibility Declaration and Team Roster sheet and Affiliated Players list are in the possession of the team officials for all play-off games.

L-7. The W.O.A.A. Office must be notified as soon as possible by the leading team of a final series when a trophy presentation may be necessary.

SEC. M - GAME OFFICIALS

M-1. Unless otherwise stated the home team shall supply registered and qualified game officials, as per O.M.H.A. Manual of Operations, for all W.O.A.A.-O.M.H.A. Rep. and W.O.A.A. play-offs.

M-2. No member of the immediate families may officiate any game in play-offs in which a family member is participating. (This includes linesmen in a three man system.) The immediate family includes: mother, father, husband, wife, brother, sister, son, daughter, aunt or uncle.

M-3. In all cases, game officials must be at least two years older than the players playing (e.g. Midget age game official may only officiate Pee Wee and below and is not eligible to officiate Bantam or above). It is preferable to use a three man system for Bantam, Midget and Juvenile play-offs. Exception as per OMHA Regulation 18.4 (NEW). "All officials 18 years of age or older on or before December 31st of the current playing season and are carded as a Certified HCOP Level 2 or higher are eligible to officiate any level of OMHA hockey as per OMHA Regulations Appendix B (Representative Assignments) or OMHA Regulations Appendix C (Local, Select and House League Assignments.)"

M-4. The home team shall supply neutral game officials for the deciding game of a series. The DECIDING GAME is when the series is tied in points and either team could be eliminated from further play.

Neutral Game Officials - Resides outside the boundaries of the centre involved and has not been a regular game official in that centre.

NOTE: (RE: M-2, M-3 & M-4) The non-offending centre must submit a Protest with the appropriate fees as per W.O.A.A. By Law 3. The offending centre must submit a Defense with appropriate fee as per W.O.A.A. By Law 3. If a defense is not submitted in the appropriate manner, the Protest will be upheld and the offending centre will be billed the appropriate administration fee.

The penalty for use of illegal game officials when a Protest is upheld shall result in the game being replayed at the non offending centre at the end of the series if required.

M-5. The W.O.A.A. Office will assign game officials for the following games:

- (a) All O.M.H.A. games (after team has been declared the W.O.A.A.-O.M.H.A. Rep.),
- (b) Opposing team has requested neutral game officials.

It is essential that the W.O.A.A. Office be notified with as much notice as possible when neutral game officials are requested.

M-6. Local associations requesting neutral game officials for any game or series other than covered in these rules must make arrangements through the W.O.A.A. Office, with at least (seventy-two) 72 hours notice before game start. Payment of the game officials and the administration fee shall be as stated in Sec. E-11.

M-7. In every W.O.A.A. Local League regular season, exhibition and tournament game, the O.M.H.A. Table of Local League Assignments Appendix B -Regulations shall be used.

M-8. In every W.O.A.A. Local League play-off game, the O.M.H.A. Table of Local League Assignments Appendix B -Regulations shall be used.

M-9. Payment for game officials shall be as stated in the O.M.H.A. Manual of Operations.

SEC. N - SUSPENSIONS

- N-1. In accordance with the By-Laws and Policies, the Chairperson shall:
- (a) Suspend or discipline registered participants,
 - (b) Review and/or revise suspension scale annually.
- N-2. All suspensions commence at the time of the infraction.
- N-3. Any member having incurred a suspension who fails to adhere in full to the assessment, the suspension shall be doubled (Authority By-Law No. 3, Suspension Paragraph 5 (c)).
- N-4. Any player or team official who is assessed a third Game Misconduct, Gross Misconduct or Match Penalty or any combination thereof may be placed under indefinite suspension until dealt with by the Convenor and/or the Minor Hockey Committee. This rule does not apply to the W.O.A.A./O.M.H.A. play-offs.
- N-5. The O.M.H.A. Match Penalty suspension scale will apply as a minimum guideline for suspensions. The Convenors will assess suspensions up to and including five games. The Minor Hockey Chairperson will be contacted for suspensions of six to ten games. Suspensions over ten games the Minor Hockey Committee will make recommendations to be referred onto the W.O.A.A./O.M.H.A. President(s) and finally approved by the W.O.A.A. Board of Directors.
- N-6. When multiple penalties are assessed resulting in multiple suspensions; these suspensions shall be served in consecutive sequence.
- N-7. When a suspension is not served in its entirety at the completion of a season, the remainder of the suspension shall be served at the beginning of the next season. The O.M.H.A. will be notified of any carry-over suspensions.

SEC. O - ALL-STAR GAMES

- O-1. The Minor Hockey Committee will not support or sanction any All-Star Games for the Pee Wee age level and below. The Minor Hockey Committee shall review all requests for All-Star Games for Bantam and above. All requests must be submitted in writing by the host association ninety (90) days prior to the event in writing. Once approved in writing, the host association may continue to plan the event.

SEC. P - SPECIAL RULES AND REGULATIONS

- P-1. The W.O.A.A. have adopted a Privacy Policy in accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA). In reference to all distribution of personal information to third parties, all members and participants shall have the option to Opt-In or Opt-Out. All inquiries as they refer to the Privacy Policy shall be dealt with by the appointed W.O.A.A. Privacy Officer.

P-2. The Policies and Procedures concerning the Harassment and Abuse Policy of the O.M.H.A. are found in the O.M.H.A. Manual Of Operations and are adopted by the W.O.A.A. Minor Hockey. All centres are to review these policies and must follow with a "Zero Tolerance Policy". Should any incident arise, the Minor Hockey Chairperson must be notified immediately.

W.O.A.A. Local League Rules (Traveling House League)

P-3. Local League teams (Traveling House League) shall adopt all Hockey Canada rules; however, O.M.H.A. and W.O.A.A. amendments to these rules will take precedence.

P-4. The following is to be used as a guideline by centres for the signing of players with both a Rep. and a Local League team. Centres with more than one Local League team should contact their Convenor. All affiliation rules will apply as per O.M.H.A. Manual of Operations.

NUMBER OF REGISTRANTS	MINIMUM TO SIGN TO REP. TEAM
18	8
19	8
20	9
21	9
22	10
23	10
24	11
25	11
26	11
27	12
28	12
29	13
30	14
31	14
32	15
33	16
34	17

P-5. Teams entering tournaments may use players signed to that team or on the team's approved affiliation lists. Centres are not permitted to combine teams unless properly signed and approved as a Recreational (House) League "Select" Team as defined in the O.M.H.A. Manual of Operations. All Local League teams must register players as per Sec. J-7.

P-6. When a centre's only entry in a given age group is Local League; that team will participate in play-offs only against teams fitting the same criteria. This play-off grouping will be known as Local League Elite.

P-7. The O.M.H.A. Residence Rule (Regulation 3.0 Player Eligibility) shall apply for the determination of player eligibility for all W.O.A.A. Local League teams.

P-8. Any Tyke and below age team wishing to participate in games (exhibition, league, tournament or play-offs) with another centre must have an approved roster. All rostered players must be of proper residence or have approved paperwork. All players must register in their home centre before being considered for approval in another centre if the home centre has no team in that age group.

P-9. The W.O.A.A. has adopted a Policy that a current three (3) years Police Check is required for any individual who is in a position of trust or authority while working with youth (under the age of 19). It is the responsibility of each team, league or association to ensure that Police Record Checks have been completed.

SEC. Q - COMMUNICATION PROCEDURES

Q-1. Each local association or an individual team if no association exists shall forward to the Executive Administrator the name, address, telephone number (home and business) and email address of a specified Centre Contact person and Assistant Centre Contact Person.

Q-2. Communication to and from the Executive Administrator will be via that stated person.

Q-3. The procedure of communication is as follows:

- (a) W.O.A.A. Board of Directors
- (b) Minor Hockey Chairperson
- (c) Minor Hockey Committee
- (d) Referee Committee
- (e) Convenor
- (f) Centre Contact/Assistant Centre Contact
- (g) Team Officials
- (h) Players

SEC. R - COMPLAINTS

R-1. When a complaint is submitted, it shall be forwarded to the Executive Administrator. The submission shall be typewritten or carefully handwritten in form, concise, factual and shall be signed by the:

- (a) President, Secretary and/or Centre/Team Contact of a local association with two signatures affixed.
- (b) (If no association exists), Coach and Manager of a club.
- (c) Individual who has a direct interest in the matter.

SEC. S - PROTESTS AND APPEALS

S-1. Protests and Appeals shall be submitted in accordance with the procedures so stated in By-Law No. 3.